



Community Area Resource Enterprise Inc.
Gallup, New Mexico

Instructions for Collecting Pledges

1. While you may certainly opt to pay the minimum entry fee (\$66) or more yourself, we strongly encourage you to collect pledges. This helps make more people aware of CARE 66, usually results in a larger donation and helps us help more people. And at the heart of it, that is what this event is really all about.
2. Ask as many friends, relatives, co-workers, neighbors, church members, etc to pledge for you as you can. Even donations of \$5 add up. Do encourage
- pledgers to make larger donations if they are able.
3. You can get pledges for each mile you ride (ex: 50c/mile X 100 miles= \$50), but it is usually easier to have them pledge a flat amount for the ride—anything from \$5 to \$100,000 (or more) is acceptable and appreciated.
4. You can collect the pledges before the ride (and bring the money with you the day of the ride) or after the ride. Either way, record ALL pledges on
- the pledge sheet and bring the pledge sheet with you the day of the ride. We will make a copy and return it to you. This will enable us to send acknowledgements to all donors (for tax purposes) and to track donations that are mailed to us or made on-line. Be sure to record names, addresses, amount collected and date collected.
5. There are three ways a pledger can pay. We will send receipts to all donors after the payment is received.

Creating Opportunities to End Homelessness

PO Box 4298, Gallup, New Mexico 87305

Office: 505 722 0066

www.care66.org

<http://care66.blogspot.com/>

- Cash—collect the cash, record the amount and date on the pledge sheet, and bring it with you on the day of the ride.
- Checks—made payable to CARE 66. You can collect and bring these, or the donor can mail them to CARE 66, PO Box 4298, Gallup, NM, 87305. Ask them to indicate “Metric Century” and YOUR NAME on the check memo.
- Credit Card—this must be done on-line by going to www.care66.org (<http://www.care66.org/Donations.asp>). They MUST be sure to designate their donation to Metric Century. Be sure to record these pledges on the pledge

sheet so we know what and who they are for when we receive them.

6. PLEASE BE SURE TO RECORD ALL PLEDGES COMPLETELY ON THE PLEDGE SHEET AND BRING PLEDGE SHEETS AND DONATIONS COLLECTED SO FAR WITH YOU ON JUNE 5.

7. If you have any questions call (505) 722-0066. Be sure to leave your name and phone number if you get the machine and we will get back to you.

THANK YOU FOR HELPING
CREATE OPPORTUNITIES TO
END HOMELESSNESS
AND
HAVE A GREAT RIDE!!